

Marengo Community Farmers Market

2019 Vendor Application and Vendor Rules & Regulations

Application Process: Applications should be completed and mailed to the address provided with a check for the space fee. We can also accept payment via PayPal (link will be provided online).

Application Deadline: Application Deadline is May 31, 2019 for seasonal spaces.

Selection Process: The jury committee reserves the right to accept or reject entrants at their discretion.

Fees: The fee for a 12x12 single space is \$25/week or \$250/season (crafters) \$100/season (farms). **NO REFUNDS!**

Space Assignments: All spaces are located on grass. While the Committee makes every effort to ensure space assignments, space assignments cannot be guaranteed. The Marengo Farmers Market Committee reserves the right to modify space assignments as may be required.

All spaces are close to parking areas for setup which you may begin **after 3:00 pm**. Setup must be complete by 5:00 pm as that is when our market begins. Customers sometimes show up early.

Vendors are responsible for their own tents, tables and displays. Please do not leave behind any garbage or refuse at your booth. Doing so may lead to your removal from our market! We must work together to keep things nice and keep a good thing going.

All tents **MUST** be weighted down or staked with small stakes (no large tent stakes!), no exceptions.

Vendor Parking: There is a designated parking lot for all Vendors. Handicapped vendor parking is in a designated location within the Vendor parking lot. There will be designated parking areas to park cars after you're done setting up as we need to keep all spots around the park available for those attending our market. The Vendor parking lot will accommodate all craft vendors.

Some vendors have special arrangements with private property owners for parking; it is the responsibility of the Vendor to negotiate any parking arrangements with private property owners.

No craft vendor vehicles or trailers will be permitted to park anywhere within the City Park, there will be no exceptions!

Waiting List: Eligible applicants who did not receive a space assignment will be asked to join a waiting list. Available spaces will only be filled from this list.

Other Information:

1. No call, no show will result in removal from the market! If you commit, uphold that commitment.
2. Breaking down early or leaving early will not be allowed unless you have cleared it with the market committee. This has an impact on our market as a whole.
3. We are a rain OR shine market! In the event of severe weather, we will absolutely cancel the market, but we will continue on through rain showers.
4. **Those selling farm goods are required to provide us with copies of your licenses/permits that may be required to sell your products!**

2019 Marengo Community Farmers Marekt Vendor Application

Please complete this entire form and mail along with your photos and check to:

Make all checks payable to: Community First Project, Inc.

Community First Project, Inc
2019 Hawthorn Rd.
Marengo, IL 60152

***** Application Deadline: May 31, 2019 (for seasonal spaces) *****

Please reserve: 12 x 12 Single Space

Weekly Space - \$25.00

Entire Season - \$250.00

If you paid online, via PayPal, please check this box.

- THIS APPLICATION IS FOR CRAFTERS ONLY. FARM GOODS HAVE A DIFFERENT APPLICATION -

- ❖ Market runs every Friday, 5:00pm - 8:30pm from June 7, 2019 - Sepetmber 27, 2019
- ❖ The Market Committee reserves the right to change space assignments as necessary.
- ❖ 2018 space assignments will be on a first come first served basis.
- ❖ The Market Committee reserves the right to reject any application.

NO REFUNDS WILL BE ISSUED

Please list the items you plan to sell:

Contact Information: (Please print clearly)

Name:

Address:

City/State/Zip:

Phone Number:

Email Address:

Enclosed is a check or money order in the amount of:

I have read and agree to the Rules & Regulations governing the Marengo Community Farmers Market.

Signature: Date:

***** Returned checks will negate the above registration. *****
***** All returned checks will be assessed a service charge of \$35.00 *****

Event to be held at:

Calvin Spencer Park
323 N. Taylor St.
Marengo, IL 60152